



CIRCULAR

8 August 2011

ID: C11017

TO: Chief Instructors, Club Secretaries, Club Captains, Lifesaving Officers

FROM: Ashlee Biddle, Lifesaving Development Officer

SUBJECT: RESUSCITATION UNIT SERVICING

The annual service of all resuscitation units and equipment which are used for patrol purposes is an essential requirement.

Clubs are advised that they have until **Friday 28th October 2011** to have resuscitation units appropriately serviced. **A copy of the service report MUST be supplied to SLSSA by the Club for each unit.**

Clubs are requested to remove oxygen bottles/cylinders from kits and ensure all other items (as listed on the Service Sheet attached) are present for the service. Items missing during the service will be replaced at the cost to the Club, unless Clubs advise otherwise.

Again this year Clubs are requested to forward their units direct to:

- St James First Aid
19a Ween Road
POORAKA

(or any other certified service outlet) for servicing and also arrange for collection. All accounts/invoices are to be forwarded direct to the Club concerned.

A check list for servicing is enclosed; **Clubs must include Club name, contact name and phone number, address for forwarding of accounts/invoices** and any comments or specific requests for the servicing agent on the form, and place inside units when delivering for service.

NOTE: Rather than send all your units away at once, it would be safe to keep one unit at your club 'just in case'.

CLUBS ARE REMINDED THAT IF NOT USING ST JAMES FIRST AID THE FOLLOWING GUIDES APPLY:

Service personnel must be either:

- a B.I.O. Medical Engineer with experience in positive pressure resuscitators;
- a licensed liquid petroleum gasfitter or advanced gasfitter with B.I.O. medical experience;
- a qualified medical gas installer with experience in resuscitation equipment and repair of such equipment

Further to this, Clubs should also ensure the service personnel are:

- adequately insured for any claims of negligence
- capable of obtaining the correct replacement parts for units
- prepared to label and date units as being serviced

For further information contact Ashlee Biddle at SLSSA, 8354 6900 or ashlee.biddle@surfrescue.com.au



Oxygen Equipment Unit Service Sheet

Season: 2011/2012

Club Name: _____

Club Contact Person: _____

Contact Ph: _____

Club address for forwarding
of account/invoice: _____

ITEMS TO BE CHECKED	COMMENTS BY CLUB	P	F	N/A	COMMENTS BY SERVICE OPERATOR
		Pass	Fail	A	
Regulator					
Yoke/Brass Plug					
Airbag					
Reservoir Bag					
Pocket Masks - Adult					
Pocket Masks - Child					
Therapy Masks - Adult					
Therapy Masks - Child					
Oxygen Tubing					
Bodok Seal (2 spare required)					
Resuscitator Case/Container					
Cylinder Key					
Regulator flow: - 8 lpm					
Regulator flow - 15 lpm					

Other Comments _____

COMPLETED FORM MUST BE RETURNED TO SLSSA BY FRIDAY 28th October 2011