



CIRCULAR

28 September 2010

ID: C10042
TO: Club Secretaries, Chief Instructors
FROM: Joy Fisher, Academy Manager
SUBJECT: Training Officer Course

A Training Officer Certificate Course is planned for October 2010.

Training Officer Course:

The Training Officer course will be held at Brighton SLSC, on the following dates:

- Thursday 14 October, 6.30pm – 10.00pm
- Tuesday 19 October, 6.30pm – 10.00pm
- Thursday 21 October, 6.30pm – 10.00pm
- Tuesday 26 October, 6.30pm – 10.00pm

**Candidates wishing to take part in this course must attend ALL (4) of the dates listed above.*

Numbers are strictly limited for this courses, so if you have any likely trainers in your club, please encourage them to enrol by Friday 8 October 2010.

As per SLSA standards, all persons seeking to obtain their Training Officer Certificate are required to have successfully completed the unit of competency: TAADEL301C 'Provide training through instruction and demonstration of work skills' **before** they can commence training by themselves for any SLSA award. All assessment requests now require Training Officer names to be recorded in SurfGuard along with their trainees.

Prerequisites:

Candidates for this course must fulfill the following requirements:

- Be a registered member of an SLSSA club
- Be at least 16 years old
- Hold the award for the discipline they wish to train. e.g. Bronze Medallion

Course details:

The course will cover the requirements for DEL301C 'Provide training through instruction and demonstration of work skills', the unit of competency that SLSA and RTO guidelines now require that every SLSA Training Officer holds.

Upon completion of this course and the associated assessment activities, participants will be awarded a nationally recognised statement of attainment from the TAA40104 Certificate IV in Training and Assessment: TAADEL301C 'Provide training through instruction and demonstration of work skills'.

Note: Training officers are only required to attend a DEL301C training course once.

**Recognition of Prior Learning:**

Individuals who have previous training experience, or hold their Training Officer Certificate but do not hold a formal training qualification ('Provide training through instruction and demonstration of work skills' or 'Train Small Groups') are encouraged to apply for recognition of prior learning. Training officers wishing to be exempted from the course due to prior learning must apply to SLSSA; the RPL document is available on the website under the SLSSA web site then go to the Academy page then Members Course/Resources.

Registration:

Please fill in the following Expression of Interest form and send back to SLSSA, either by:

✉ **Post:** PO Box 108 Torrensville SA 5031

📠 **Fax:** 8354 6999

💻 **E-mail:** sally.pallet@surfrescue.com.au

Completed registration forms must be returned to State Centre no later than C.O.B (5.00pm) **Friday 8th October.**

Further enquiries should be directed to:

Joy Fisher

Academy Manager

Phone: (Direct No:) 08 8354 6909, (General Office No:) 08 8354 6900

E-Mail: joyf@surfrescue.com.au

Fax: 08 8354 6999



Expression of Interest (Registration) Training Officer Course

NAME: _____

CLUB: _____

DATE OF BIRTH: _____

CONTACT NUMBER _____

EMAIL: _____

Awards held	Awards wishing to train

Please tick the appropriate box

I wish to register for the Training Officer Course to be held at Brighton SLSC on the Thursday 14, Tuesday 19, Thursday 21 and Tuesday 26 October, all evenings start at 6.30pm – until 10.00pm
**Candidates wishing to take part in this course must attend ALL (4) of the course dates listed above.*

I am unable to attend at this time, but am interested in attending a Training Officer course

**Completed forms must be returned to State Centre no later than
C.O.B (5.00pm) Friday 8th October**

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