



The life of the beach.

SURF LIFE SAVING SA

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C I R C U L A R

Circular No: C09012

TO: All Club Officers Listed on Surfguard

FROM: Elaine Farmer
General Manager

DATE: 6th April 2009

SUBJECT: EXPRESSIONS OF INTEREST

- **CHAIR – BOARD OF LIFESAVING**
- **CHAIR – BOARD OF DEVELOPMENT**
- **CHAIR – BOARD OF SURF SPORTS**

CLOSING DATE: 12 noon, Friday 29th May 2009.

The Constitution of SLSSA requires the Board of Management to appoint the 3 Operational Chairs on an annual basis.

If you would like your name to be considered for any of these positions, then simply submit your expression of interest to the General Manager, Elaine Farmer: elainef@surfrescue.com.au .

You are invited to provide details to your capacity to take on the role for which you are nominating, although this is not necessary. If the Board requires further information, it will have an officer follow this up.

If no expressions of interest are received for a position, then the Board of Management will target those it believes have the potential to take on the role.

All expressions of interest should be sent to the General Manager to arrive in her hands on or before **12 noon on Friday 29th May 2009.**

The appointments will be made at the Board of Management meeting to be held in June.

Further details to the role of each Chairman is detailed below.



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DUTIES OF OFFICERS

2.1 Chairman Board of Lifesaving

The Chairman of the Board of Lifesaving shall be a member of SLSA and, as a minimum, be the holder of the SLSA Assessors Award.

- (a) Be the nominal head of the Board of Lifesaving and be responsible to the Board of Management for:
 - (i) Annual negotiation of patrol contracts with Clubs;
 - (ii) Servicing of lifesaving equipment;
 - (iii) New life saving technologies, techniques, developments and equipment;
 - (iv) Preparation of Lifesaving Policy for adoption by SLSSA State Council;
 - (v) Implementation and review annually of Lifesaving Policy;
 - (vi) Patrol requirements of all SLSSA craft and helicopter rescue service;
 - (vii) State Water Rescue Plan;
 - (viii) After hours call-outs;
 - (ix) SLSA patrol equipment;
 - (x) Water safety consultancy service;
 - (xi) Collation, preparation and monitoring of annual Lifesaving budget prior to 30th April each year, for submission to the Board of Management;
 - (xii) Administer special events applications;
 - (xiii) Supervision of Club beach patrols and State operated patrol and rescue systems.
- (b) Receive through Officers reports and recommendations, supervise and monitor the programs of Lifesaving Services, lifesaving awards, lifesaving instruction and examination and like activities throughout South Australia.
- (c) Submit to the Board of Management written reports and recommendations received from Officers, members and other forums established from time to time to consider and recommend upon non-competition lifesaving matters.
- (d) Annually endorse Club Lifesaving Advisers.
- (e) Superintend and control the activities through the appropriate Officers and SLSSA Panels relating to lifesaving, education, training and examination.
- (f) Convene meetings of the Board of Lifesaving as required for the efficient conduct of that group

2.2 Chairman Board of Surf Sports

The Chairman of the Board of Surf Sports shall be a member of SLSA and shall hold current accredited Coaching and Official status and shall:

- (a) Be the nominal head of the Board of Surf Sports and be responsible to the Board of Management for:
 - (i) Production of Surf Sports Development Working Group and Surf Sports Event Management Working Group Policy for adoption by SLSSA State Council;
 - (ii) Implement and review annually the Sports Development and Surf Sports Event Policy with recommended changes to the Board of Management;
 - (iii) Collation, preparation and monitoring of Surf Sports annual budget submission by 30th April each year, for submission to the Board of Management;
 - (iv) Produce a calendar of events annually;
 - (v) Coordination of Government Funding Applications for Sports Development.



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- (b) Receive through Officers reports and recommendations, supervise and monitor the programs of athletes and officials accreditation and training, and like activities throughout South Australia.
- (c) Submit to the Board of Management written reports and recommendations received from Officers and members and other forums established from time to time to consider and recommend upon Life Saving Competition matters.
- (d) Superintend and control the activities through the appropriate Officers and SLSSA Panels relating to Surf Sports in South Australia.

2.3 Chairman Board of Development

The Chairman of the Board of Development shall be a member of SLSA and shall be responsible to the Board of Management for -

- (a) The production of Board of Development policy for adoption by SLSSA State Council.
- (b) The implementation and review annually of the Board of Development policy and recommended changes to the Board of Management.
- (c) The initiation and development of programs relating to recruitment of members and their retention, youth development, leadership, education, training and the transition of members through the various age groups of surf lifesaving.
- (d) Receiving, through Officers, reports and recommendations and supervise and monitor the programs of the Board of Development.
- (e) Submitting to the Board of Management written reports and recommendations received from officers, members and other forums established from time to time, considering and recommending upon Board of Development matters.
- (f) Convening meetings of the Board of Development as required for the efficient conduct of that body
- (g) Collating, preparing and monitoring the Board of Development annual budget submission by 30th April each year, for submission to the Board of Management