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# BULLETIN

< 28th October 2010 >

**ID:** B10007  
**TO:** Secretaries, Chief Instructors, Club Lifesaving Advisors, Assessors, Probationary Assessors, Bronze and SRC Training Officers  
**FROM:** Joy Fisher, Academy Manager

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## Bronze and SRC Training and Assessments for the 2010/2011 Season

As a result of discussion at the recent Bronze and SRC Assessor and Trainer update and from feedback over the past season, the following needs to be noted:

### 1 Resources

New Bronze and SRC resources have been developed to assist candidates, trainers and assessors. These resources include:

- Training and Assessment Guide, including Scenario Guide and Assessment Tasks
  - Please note: All Bronze and SRC candidates must have access to this document. It is not necessary to give all candidates a printed copy, but they need to know that it is available under Academy/Member Resources on the SLSSA website.
- Lesson plans for each chapter
  - These lesson plans are provided for guidance and can be adapted to suit the trainer and the candidates
- PowerPoints for each lesson plan
  - These PowerPoints are provided for guidance and can be adapted to suit the trainer and the candidates. The use of PowerPoint is not compulsory.
- Candidate workbook (see point 2 below)
- Record sheets (see point 3 below)

These documents are all available by contacting SLSSA (we can print documents for you at cost), or you can download them from Academy/Member Resources on the SLSSA website.

NOTE: Please ensure that the documents used are VERSION 4 only (some Trainers and Assessors have received CDs with earlier versions of the resources on them). All the documents on the website are current version 4.

### 2 Workbook v Theory Paper

A candidate workbook has been developed for both Bronze and SRC candidates. The workbook can be used as a revision tool, as homework, or as confirmation that learning has occurred.



### Assessment option

Clubs have the **option** of having their candidates complete a theory paper at the time of assessment, or completing the candidate workbook.

CLAs need to list the preferred assessment option by indicating either 'Theory paper' or 'Workbook' in the 'Comments' field in the Assessment Request (Form 14) page on SurfGuard. If no preferred option is listed in the comments field, then the automatic default will be that the candidates complete a theory paper on the day of assessment.

NOTE: The candidate workbook needs to be completed prior to the assessment and will be sighted by the assessor at the time of assessment. Depending on candidate numbers, copy/s will be collected by the assessor, photocopied at SLSSA then returned to the candidate.

NOTE: The theory paper has been altered to include some short answer questions as well as multiple choice.

### 3 Squad Record Sheet

A Squad Record Sheet has been developed for Clubs to list details of Prerequisite swim times, Candidate induction dates, and Preliminary assessment dates. Clubs need to complete the Squad Record Sheet (available from the SLSSA website) and send it to SLSSA when the Assessment Request (Form 14) has being submitted on SurfGuard.

If the Squad Record Sheet is not received with the Form 14 the assessment will be rejected.

This sheet has been developed because SLSSA is legally required to record the fact that people have been inducted into the 'workplace', and to be assured that preliminary assessment has taken place.

### 4 Preliminary Assessments

When the trainer/s believes that the squad is competent and therefore ready for assessment, a preliminary assessment (mock assessment) **must** be conducted by a Club Lifesaving Advisor (CLA). This preliminary assessment must be undertaken prior to the Form 14 and Record Sheet being submitted.

### 5 Assessor to Candidate Assessment Ratios

The desired Assessor to Candidate ratio for Bronze and SRC assessments is 1:4.

Clubs are reminded that squad numbers should be kept to a reasonable number to ensure that all the training is effective and that sufficient number of assessors can be provided. The preferred squad amount for a Bronze or SRC assessment is 2 (minimum) and 12 is the desired maximum.



## **6 Assessment Request Deadlines**

Assessment Requests (Form 14s) are to be submitted in SurfGuard 2 weeks (14 days) prior to the assessment date. Requests for weekends are accepted if received on Tuesdays (10 days prior) no later than 10.30am.

## **7 Assessor Allocation**

Clubs cannot choose their own assessors, SLSSA will send requests for assessors via email, and will appoint assessors from the responses.

## **8 Water Cover**

Sufficient water cover must be supplied by clubs including an IRB for all assessments which involve water activity at their club.