



The life of the beach.

SURF LIFE SAVING SA
 PO Box 108, Torrensville SA 5031
 219 Henley Beach Road, Torrensville SA 5031
 Phone: 08 8354 6900
 Facsimile: 08 8354 6999
 Web Site: www.surfrescue.com.au

Surfguard Access Form

Club Name: _____ Officer Completing Form/Position: _____

(ONLY COMPLETE OFFICERS THAT REQUIRE CHANGES)

Club Officer	Current Officer (access will be removed)	New Officer	New Officer Email Address	Administrative Responsibility
President				➤ Transfers**
Secretary				➤ Annual Registrations. ➤ Maintain Members Details. ➤ Maintain Organisational Management Section.
Registrar*				➤ Transfers** ➤ Transactions
Junior Registrar				➤ Transfers** ➤ Transactions
Treasurer*				➤ Maintain Club Gear and Equipment (Asset Registrar). ➤ Transactions
Lifesaving Officer*				➤ Patrol Log entry. ➤ Patrol Rosters set up. ➤ Patrol Statistics entry. ➤ Incident Report entry.
Captain				➤ Transfers**
Competition Officer				➤ N/A
Chief Instructor				➤ N/A
Club Lifesaving Advisor/s.	Access given to 2007/2008 Club lifesaving Advisors. Clubs advised once 2007/2008 CLA's endorsed by Chairman – Board of Lifesaving.			➤ Award Requests. ➤ Proficiency advice.

- * Required by Surf Life Saving SA to perform necessary administration functions.
- ** Club Officers permitted to endorse/not endorse member clearance/transfers.

NOTES:

- Surfguard requires broadband internet access.
- Users **MUST** all have a unique email address.
- One member may perform several officer roles.
- One member only for each officer.

Please return completed form to Surf Life Saving SA