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SURF LIFE SAVING SA

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Circular No: 039/08

TO: All Club Officers listed on SurfGuard, all surf sports officials, interested persons
FROM: Elaine Farmer, General Manager
DATE: 15th December 2008
SUBJECT: **EXPRESSIONS OF INTEREST FOR THE POSITION OF SURF SPORTS GEAR STEWARD**

CLOSING DATE: 31ST December 2008

Summary

Expressions of interest are invited from members who wish to make a positive contribution to surf sports carnival programs. The position is that of Gear Steward for season 2008/09.

Background

For some years now the State has not appointed a Gear Steward, but rather has had a number of volunteers involved under the control of the Surf Sports Manager, David Earl. Recently this had occupied a considerable amount of David's time and we now find it imperative that this task be filled by a dedicated person, to ensure that the carnival equipment is fully accountable and remains in good condition at all times.

Carnivals simply cannot be conducted efficiently without correct and fully maintained equipment. SLSSA has a considerable investment in carnival gear, including the truck, caravan and IRB's.

The Position

The position will be directly responsible to the Chair of the Board of Surf Sports (currently Don Alexander).

The Gear Steward will be responsible for the maintenance, replacement of damaged or lost items and the delivery of all gear and equipment required at our carnivals. A full list of all items under the care and control of the Gear Steward will be available on request. A budget allowance has been allocated for the replacement of capital items and a petty cash advance will be given to the selected candidate to ensure proper and prompt management of the equipment.

As the Lonsdale shed is shared with the Lifesaving area, and in particular Andrew Bedford, it will be expected that the Gear Steward would liaise with Andrew on areas of concern in relation to the maintenance of the shed proper. Security of the surf sports area of the shed will be a shared responsibility however a key register for the Surf Sports area will be the responsibility of the Gear Steward. No personal property will be allowed to be stored on the premises nor will the equipment or truck be allowed to be used for personal use (unless negotiated directly with and approved by the General Manager of SLSSA).

Nominations

A Nomination Form is attached. Please ensure that the form has been completed correctly, in particular your contact details.

Closing Date and Notification

Expressions of Interest close at 5pm on Wednesday 31st December 2008 and will be received by hand, mail, fax or email and the successful applicant will be notified Friday 3rd January 2009.

Further Information

If any further information is required on the position, please call Don Alexander on 0407 362 686.



EXPRESSION OF INTEREST – SURF SPORTS GEAR STEWARD

Name:

Address:

P/C

Club:

Phone:

(H) _____ (B) _____

Email:

Please comment below on why you would like to take on the role, and what immediate steps you would take to improve the management of the surf sports gear and equipment.